

## SECURITY CLEARANCE - INFORMATION SHEET

In order to comply with the requirements for registration, evidence of a valid security clearance must be provided by interpreters.

New applicants must provide one security clearance with the issue date within twelve months of the application. Current NRPSI policy is to remove clearances at their expiry date (if any) or after five years of the issue date. Most public service users require clearances no older than two years. NRPSI will add all valid clearances to the Registrant's record, please contact [admin@nrpsi.org.uk](mailto:admin@nrpsi.org.uk) when you have received a new clearance.

### Acceptable Clearances

**Some employers such as Police Services and the Home Office will provide security clearances for personnel working on their premises. The following are acceptable for inclusion on the National Register:**

- **Police Clearances** i.e. NPPV (Non-Police Personnel Vetting) Level 2 or 3. Please send us written confirmation (via letter or e-mail) from the police service that has cleared you. This correspondence must include the date you were cleared and the expiry date of the clearance.
- **Full Counter Terrorist Checks or Higher.** Please send us written confirmation (via letter or e-mail) from the organisation that has cleared you. This correspondence must include the date you were cleared and the expiry date of the clearance.
- **Ministry of Defence** security clearances.

**We also accept the following Disclosure and Barring Service Checks (formerly known as Criminal Records Bureau Checks):**

- **DBS Standard** Certificate. Please note we also accept existing DBS Enhanced Certificates.
- Disclosure Scotland – **Standard** level. Please note we also accept the existing Disclosure Scotland - Enhanced level.
- Disclosure Scotland **PVG** Scheme Record
- Disclosure Northern Ireland – **Standard** level. Please note we also accept the existing Disclosure Northern Ireland - Enhanced level.

**IMPORTANT: Please note that we do not accept Disclosure Scotland and Disclosure Northern Ireland - Basic level**

### Applying for Security Clearances

It is the responsibility of the interpreter's employer to ensure interpreters are appropriately checked to work in their specific circumstances. It is not generally possible for interpreters to apply for a security clearance for themselves. The NRPSI does not employ interpreters and is unable to assist in obtaining security clearances.

For the latest information from the Disclosure and Barring Service visit:  
<https://www.gov.uk/government/organisations/disclosure-and-barring-service>