



## Tax matters

### Is the NRPSI registration fee tax deductible?

The annual NRPSI registration fee would ordinarily be a deductible expense for tax purposes and when claimed would reduce your overall tax liability. For those operating as a sole trader, the subscriptions paid to NRPSI must be wholly and exclusively for the purposes of your trade.

For those employed, providing the subscription was paid

wholly, exclusively and necessarily for the purposes of your employment, the deduction is still allowable. Currently, NRPSI does not appear on HM Revenue & Customs' (HMRC) published list of subscriptions. If you experience difficulty in claiming for the NRPSI fee as a result, please let us know so that we can take this up with HMRC. If you require a receipt showing the registration fee you have paid to support your claim, please email [admin@nrpsi.co.uk](mailto:admin@nrpsi.co.uk).

### Do you have a Unique Taxpayer Reference?

We have received a report that a number of self-employed interpreters do not have a Unique Taxpayer Reference (UTR). As the employing client will need this to correctly report work carried out by self-employed interpreters to HMRC, it is important that you ensure you have obtained the appropriate reference number (usually as part of the self-assessment tax return). Clients may refuse to use interpreters who are unable to provide their UTR. If you don't currently have an issued UTR, an application can be made to HMRC. Please be aware that in submitting an application HMRC is likely to request you commence filing Self Assessment Tax Returns on an annual basis. For further information visit [HMRC's website](http://HMRC's website) or speak to a suitably qualified accountant.

## Update on MoJ and Capita TI

Professional Interpreters for Justice has rejected the amended terms introduced by Capita TI in a bid to attract additional interpreters to work with them. Read the [PI4J release](#).

I hope you find this issue an informative and enjoyable read. If you have a suggestion for inclusion in the newsletter, please email [admin@nrpsi.co.uk](mailto:admin@nrpsi.co.uk).

**Stephen Bishop, Executive Director, NRPSI**

## NRPSI news

### NRPSI welcomes two new members of staff

I am delighted to announce the appointment of **Ken Mackenzie** and **Gordana Batic** to our Registration team. They will work under our highly experienced Registration Manager, Bogna Wojnowska, to support our Registrants.

### New members of Professional Conduct Committee sought

NRPSI is in the process of strengthening its Professional Conduct Committee with the recruitment of new Lay and Practitioner Members, and invites applications from registered interpreters for appointment as Practitioner Members to the committee. The PCC investigates complaints made against Registrants to assess whether there is evidence of a breach of the Code of Professional Conduct and, if so, whether this warrants consideration by the Disciplinary Committee. The rules governing the PCC are contained under section F of the [Disciplinary Framework and Procedures](#). The work is undertaken at home, as the PCC conducts its work by email and telephone, and attracts a fee of £150 for each complete day worked. If the PCC needs to meet in person then reasonable travelling and subsistence costs will be met. Practitioner Member candidates must be registered interpreters and should have experience in complaints handling. They should be able to demonstrate fairness and impartiality, and maintain confidentiality due to the sensitive nature of the work. Applicants should send their CV and a short statement of how they meet the requirements to [admin@nrpsi.co.uk](mailto:admin@nrpsi.co.uk) by 28 June 2013. Applications will be assessed by a panel who will make recommendations to NRPSI.

### Re-launch of NRPSI's LinkedIn presence

We have re-launched and revitalised NRPSI's LinkedIn Company Page. This will be used to inform Registrants about developments on regulation, professional conduct and other matters relating to NRPSI. Follow our [Company Page on LinkedIn](#). You need to be a LinkedIn member and signed in to follow us.

### Reminder to review the Code of Conduct

As a Registrant you have confirmed that you will abide by the [NRPSI Code of Professional Conduct](#). But when did you last read the Code? It is only seven pages long. Read it now and when we next formally review the Code you will be prepared to let us know how it could be improved.

