

National Register of Public Service Interpreters

Registrants' Newsletter November 2017

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Q Metropolitan Police recruiting additional Romanian interpreters

The **Metropolitan Police Service** is currently recruiting Romanian interpreters. **Visit the NRPSI website** for further details, including how to apply. Note that the closing date for applications is 30 November 2017.



Q Promotion on Routledge Humanities books

Routledge is making **100 Humanities books available to view online for free** for a limited period. The free titles include *Note-taking for Consecutive Interpreting*. Routledge is also running a prize draw to win £150 worth of Routledge books and offering a 20% discount across its whole range of Humanities books until 15 December 2017. **Find out more**. (Please note that this offer cannot be used in conjunction with the discount already extended to Registrants.)

NRPSI news

Q Claiming the NRPSI registration fee against tax

We have updated **the letter** that you can provide to **HM Revenue & Customs** (HMRC) in order to claim the annual NRPSI registration fee paid from 1 September 2017 as a taxdeductible expense. NRPSI registration does not appear on HMRC's published list of subscriptions, although it is accepted



as a valid expense. Consequently, we have made this letter available to make this claim. Please note, if you are operating as a sole trader, the subscription you have paid to NRPSI must be wholly and exclusively for the purposes of your trade for your claim to be successful. Similarly, if you are employed, the subscription you have paid must be wholly and exclusively for the purposes of your employment for it to be considered an allowable deduction. If you require a receipt for the registration fee you have paid to support your claim, please email **admin@nrpsi.org.uk**.

Also, please be aware that if you have been reimbursed for car travel by a client at less than the HMRC approved rate of 45p per mile, the difference between the rate paid and the approved rate can be reclaimed from HMRC as a business expense. This should be claimed as part of your annual self-assessment tax return.

Q NRPSI Award for excellence in the DPI

Congratulations to Patricia Monteiro Cassares, who claimed the **NRPSI Award** in its fourth year at the Chartered Institute of Linguists' Annual Awards evening on 7 November 2017. The NRPSI Award, which recognises the highest scoring Diploma in Police Interpreting (DPI) candidate, was presented by HRH Prince Michael. As part of her prize, Patricia will also benefit from one year's free registration with NRPSI.



Q Security clearance update: CRBs dated 2012

Please note that we will be removing any remaining **CRBs issued in 2012 from Registrants' records** at the beginning of the New Year in accordance with our policy. Registrants have been informing us that obtaining security clearances is still proving time-consuming, so please do not wait until you are contacted by NRPSI to obtain an updated clearance. This is very important. A valid security clearance is a requirement of NRPSI registration. Those Registrants who only have a 2012 CRB and do not provide a valid security clearance before the New Year risk having their registration suspended until an updated clearance is provided. To avoid this happening, please check your record, ensure your security clearance is valid and take any necessary action.

Q NRPSI is moving: advance notification of office downtime

NRPSI will be moving office in December – but not far. We will be informing Registrants of our new address and telephone number shortly. In order to make the move, the Registration Department will be closed on 6 and 7 December, and there will be a reduced service for the rest of the week on 4, 5 and 8 December. Please help us to process your renewals on time by providing your December renewals as early as possible.

Don't forget that we can accept most documents required as part of the renewal process electronically. Please email these to **admin@nrpsi.org.uk**, remembering to include your registration number in the subject line and keep your attachments to under 10MB in size to prevent their delivery being blocked. You will receive an automatic acknowledgement from admin@nrpsi.org.uk to confirm their safe receipt.

I hope you find this issue an informative and enjoyable read. If you have a suggestion for inclusion in the newsletter, email **admin@nrpsi.org.uk**.

Stephen Bishop, Executive Director, NRPSI