



20th June 2013

Dear Interpreter

Interpreter Services - Consultation

The South West Police Custody Group, made up of representatives from **Avon & Somerset, Devon & Cornwall, Dorset, Gloucestershire, and Wiltshire** along with the South West Police Procurement Department have been reviewing a number of options available for face to face interpreter services. Options considered included an outsourced managed service and an in-house managed service, and engagement with the Government Procurement Service who are looking at awarding a new framework in the forthcoming months.

As public funded organisations we are required to exercise greater savings and efficiencies wherever possible. Interpreter services are a critical service to us, whilst also representing a significant area of spend.

All South West Police Forces intend to move to a revised standard operating procedure and we wish to engage with both our current and potential interpreters to understand how these are best implemented and where further savings may be achieved, whilst ensuring the quality of such a critical service. We have attached the proposed SOP and proposed rates for your information.

We understand that any changes may impact upon you as individuals and, as such, you are cordially invited to attend an initial consultation event at the Avon and Somerset Police HQ at Portishead at 11 am on Saturday 6th July 2013. This event is an opportunity for you to hear first hand, what the proposed standard operating procedures are and to engage with representatives from each of the Forces.

We would very much like to see you at this event and therefore ask that you confirm your attendance via email to sarah.portman@avonandsomerset.pnn.police.uk by 1st July 2013. Further details will then be sent to you regarding arrangements for the day.

Whether you are able to attend the event or not, we recognise that you may have questions or issues that you may wish to bring to our attention. We therefore welcome your comments in this regard and request that you please email these to steve.radcliffe@gloucestershire.pnn.police.uk no later than the 1st July 2013. It is our aim to try and cover the majority of questions that are raised beforehand during the event itself. It is therefore unlikely that we shall be able to personally respond to all individual emails sent to us.

We look forward to seeing you on 6th July 2013 or hearing from you.

We shall of course notify you in due course of the next steps in regard to Interpreting services for the South West Region.

Yours faithfully



Chief Inspector Claire Armes
Devon & Cornwall Police



Chief Inspector Marion Deegan
Wiltshire Police